

**Technical Committee on Cost Estimating  
Phone Conference Meeting Minutes  
Sept. 2, 2010**

**Members Present**

Lesly Tribelhorn, Chair	
Dave Kent, Vice Chair	Mike Ginnaty
Edwin Okonkwo, Secretary	Mike Fowler
Charles Nickel	Jack Young
Keith Platte, AASHTO	Ken Spear
Scott Bickford	
Greg Davis	

**Members Absent**

Jay Drye  
James Frick  
Norie Calvert  
Roger E. Bierbaum  
Jeffrey M. Hisem  
Darrell Richardson  
John Riedl

**AGENDA ITEMS:**

**Annual Meeting Logistics**

**Webinar and Teleconference** - Charles Nickel confirmed that the Hotel for the September meeting has reasonable Internet service that would allow us to use webinar for presentations and separate phone lines for teleconference. The meeting schedule was developed the availability of webinar teleconference in mind. This will enable the members who could not attend in person, to dial in and participate in the meeting. Call in and webinar information will be sent out to all members.

**Presentations** – Kent steel of Nevada DOT has been invited by TCCE to make presentation on the scoping cost estimating tools that he developed and was discussed at the Cost and Risk Management workshop. Ken Spears may be able to present additional estimating tools at the TCCE meeting. We plan on using Go-To-meeting for the presentations. The work sessions may not be suitable for webinar, but we will try when it makes sense. The early discussions are open to all, with the understanding that the committee members on the west coast may not be available because of the time difference.

**Annual Meeting Agenda Review**

Lesly continues to revise the agenda for the fall meeting. Professional development hours will be available for the presentations that will take place in the core of the meeting days. Core topics are scheduled between the hours of 9:30 am and 2:30 pm to accommodate committee members that will be calling in from different time zones.

Dave Kent will make presentation on Parametric Estimating. Jack Young will make presentation on Caltrans' Probabilistic Estimating and Mike Ginnaty will make a presentation on managing stakeholder expectations. Lesly indicated that she attended the cost estimating/cost management workshop in Minneapolis in August with Greg, Mike, and Jack. A list of action items was developed at the workshop that are related to our committee work, and we will address these during work sessions at the meeting.

The Final draft of the agenda is posted on the TEA website:

[http://tea.cloverleaf.net/2010%20TEA/DRAFT\\_AGENDA\\_SEP10.pdf](http://tea.cloverleaf.net/2010%20TEA/DRAFT_AGENDA_SEP10.pdf)

## **Indexing and Inflation**

We will have a chapter on indexing and inflation in our manual. Jack Young will discuss California's indexing method and Jeff Hisem will discuss the same for Ohio. The BLS has discontinued their index for highways. Their index is now generic. Ralph Ericson will be presenting the roll out for the FHWA National Highway Construction Cost Index at the TCCE and at the TEA. The presentations will vary to accommodate the different audiences.

## **Update on Travel Outlook for fall meeting**

Scott Bickford -----	Yes
Norie Calvert -----	Don't know
Mike Fowler -----	Yes
Dave Kent -----	No
Greg Davis -----	Doubtful
Jim Frick -----	Don't know
Charles Nickel -----	Yes
Darrell Richardson -----	Yes
Jeff Hisem -----	Yes
Roger Bierbaum -----	Yes
Mike Ginnaty -----	Yes
Jay Drye -----	No
John Riedl -----	No
Kent Spear -----	Likely
Jack Young -----	Maybe
Edwin Okonkwo -----	Yes
Lesly Tribelhorn -----	Yes
Keith Platte -----	Yes