

**Technical Committee on Cost Estimating
Phone Conference Meeting Minutes
Jan. 6, 2011**

Members Present

Dave Kent, Vice Chair	Roger E. Bierbaum
Jack Young	Jeffrey M. Hisem
Edwin Okonkwo, Secretary	Mike Ginnaty
Kenny Voss	Darrell Richardson
Keith Platte, AASHTO	John Riedl
Norie Calvert	Greg Davis
Charles Nickel	

Members Absent

Lesly Tribelhorn, Chair
James Frick
Ken Spear
Jim McDonnell, AASHTO
Scott Bickford

AGENDA ITEMS:

Welcome new member

The committee welcomed Kenny Voss as a new member. Kenny Voss was appointed to fill the last vacancy in Region 3 which was vacated by Travis Koestner.

Web page revisions

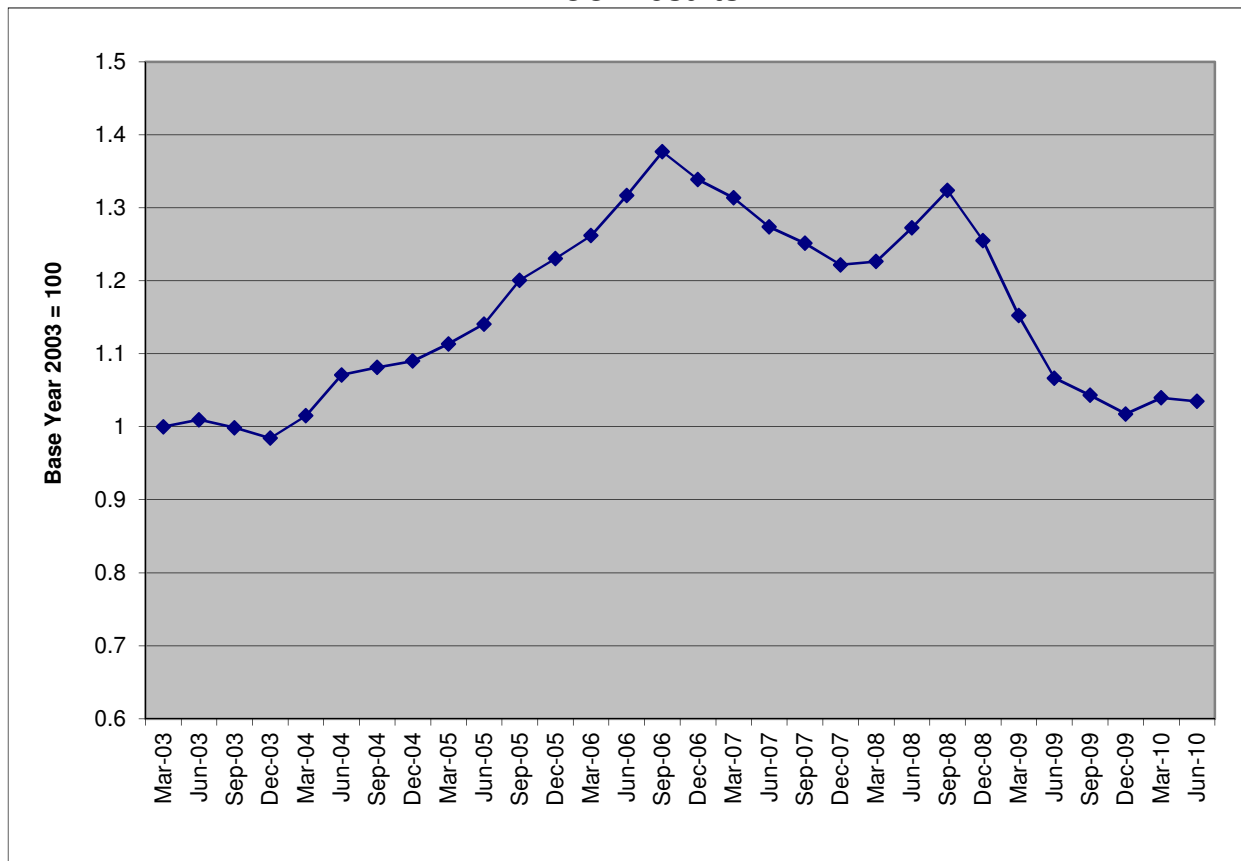
FHWA SharePoint software; In November 2010, Keith, Jack, Jeff and Dave had a meeting with Michael Smith of the FHWA to review SharePoint software for possible use by the AASHTO Technical Committee on Design. Keith is in the process of setting up a portal for the software and will provide the information to all Technical Committees as soon as it is up and running. Each Technical Committee will have their SharePoint to help foster collaboration and manage their documents. DOTs and members of the Technical Committees will have access to the SharePoint. We will discuss the status of this in the next meeting.

State Cost Estimating Contacts; Jeff Hisem and Ken Spears will continue to work on this. They will provide an update in the next meeting, including updates on links to states' cost estimating resources (manual, guidance, training, etc.).

Concerns regarding FHWA NHCCI

User Confidence in data; The NHCCI result shown below revealed a spike in September 2008 and other inconsistencies when compared to State indices'. **Florida** did not see the peak in their 2008 index. **Washington** State observed that their index continued upwards. It was flatter in 2007 and it went up in 2008. **Ohio** indicated that their index was somewhat similar to the NHCCI but not quite. **Missouri** noted that the asphalt prices were following the peak on the index. **California** indicated that their price index peaked in 2007 and continued downwards in 2008. With the varying results between the NHCCI and various state indexes, we will invite Ralph Erickson with FHWA to help with the explanations with the index results.

NHCCI Results



Chapter work

Chapters 6, 7, 8, and 9 have been approved under NCHRP 20-7, Task 308 to complete the Cost Estimating Guide book. The research team will schedule meetings with the original chapter authors during January to discuss chapter content and format.

CH-3; Risk-Based estimating and indexing (Jay, Lesly, Roger, Jack). The team will make sure that the discussions from the TCCE annual meeting and Mn/DOT's CE/CM workshop get into the 20-7, Task 278 project.

Ch-6; Inflation Forecasting and Indexing (John, Norie, Jeff, Dave). Dave responded to Stu Anderson's meeting survey. The chapter authors are waiting for Stu to select a date for the meeting. Discussions from the TCCE annual meeting will be added to the chapter.

CH-7; Bidding strategies for cost control, Scott, Roger, and Kenny will discuss proposed content with the research team during the January teleconference. Information from the TCCE's discussion on estimate confidentiality and bid analysis will be added to the information being compiled for the research team.

CH-9; Performance measures and tracking (Ken, Dave, Jack). The team has performance measures being used by New York and California that they can share with the research team. The team encouraged all members to send what they have on this topic to Ken, Dave or Jack.

Survey results

Listing of State contacts and web resources; Jeff and Ken are still working on this task. Jeff will get in touch with Ken to finalize their task.

Items from Mn/DOT's CE/CM workshop; Lesly and Mike will continue to identify items from the workshop that require action by the TCCE.

Action Items

FHWA NHCCI: Edwin will invite Ralph Erickson to our next TCCE meeting to discuss the NHCCI index.

Chapter work: Team responsible for various chapters will provide an update in the next TCCE teleconference after meeting with the research team.

Listing of State contacts and web resources: Jeff and Ken will provide an update during the next meeting.

Items from Mn/DOT's CE/CM workshop: Lesly and Mike will provide an update during the next TCCE meeting in March.